

Job Description

Title: Assistant Psychologist x 2 PT
 1 perm - 1 x (Maternity Cover until Sept 2018)

Hours: 18.25 hours per week

Location: Aberdeen

Reports to: Service Centre Co-Ordinator

Main purpose: To assist in the provision of a full range of psychological services including with support conducting vocational interviews, participating in individual programme planning and assisting with individual and group sessions. There will be an emphasis on working with individuals to enhance their personal development and work – related social skills.

Key Tasks: please note, irrespective of the post held, at all times you are responsible for the health and safety of yourself, colleagues, service users and visitors

1. To carry out initial interviews, assessments, reviews and service evaluations on an ongoing basis as required.
2. To assist in the continual development of an appropriate cognitive and vocational programme for clients with Acquired Brain Injury (ABI)
3. To facilitate and prepare materials for group work sessions on a daily basis to meet the cognitive support needs of the clients.
4. To assist in the personal development training of clients including areas such as confidence building, stress management, motivational support etc
5. To assist in the personal development of clients with particular reference to work related social skills and appropriate work behaviours.
6. To provide advice and support to: clients, to staff team in their work with individuals and in group sessions, and to employers and placement providers regarding the individual support needs of particular clients.
7. To liaise with, key work and advocate on behalf of, clients within a system of individual rehabilitation programme planning with clinical support / staff team.
8. To assist in maintaining and expanding any existing referral networks, mindful of the necessary liaison with appropriate outside agencies such as Social Work and Health boards / trusts etc.
9. To conduct research as may be required, either on a joint or individual basis within the area of interest of Momentum and facilitate appropriate training for the staff members.
10. To ensure full and proper records are maintained, that confidentiality is maintained and that resources allocated are used effectively and efficiently.
11. To come to supervision prepared and with a written agenda and be fully accountable for taking responsibility for continual professional development.
12. To produce relevant reports and to participate in relevant meetings for the Grampian services.

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13. Such other duties as may be from time to time required in the general context of the foregoing.

Person Specification
Assistant Psychologist

Essential:

Honours Psychology degree
Excellent communication skills
Ability to work within a multi disciplinary team
Excellent report writing skills
Flexible approach to problem solving
Self-motivated, effective organiser
Ability to work on initiative
I.T. literate

Desirable:

Awareness & experience of the needs and challenges of the relevant client group, their families, friends & carers
Experience of group and 1-1 work
Driving licence and access to car
Ability to negotiate and liaise at all levels

Important note

The post-holder will be subject to a PVG check which will have to be undertaken prior to taking up the post

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