

Post title: **Rehabilitation Worker**

Reporting to: Allocated Contract Manager/ Regional Manager

Location: A work base will be identified according to the project allocated.

Salary: £14,026.19 p.a (21.5 hours p.w)

Purpose: To support group sessions in the community as well as one to one interventions as directed by our Clinical Psychologist. To help family, friends and carers to sustain positive and supportive relationships with the person with a brain injury and to feel supported themselves when facing the challenges of the rehabilitation process.

The role: The postholder will be required to;

Provide rehabilitation learning and development opportunities for service-users, ensuring each service-user has an appropriate action plan which is tailored to meet their individual requirement.

Conduct one to one sessions to explore the consequences of the service users brain injury and the effect on the individuals functional ability, and develop and implement specific strategies to assist with rehabilitation.

Fully participate in the Individual Programme Planning procedure.

Maintain accurate records of each service-users rehabilitation learning progress.

Support the Service Users in accessing an individual support network according to their needs

Provide specific information on brain injury and support service users and their carers

Plan, develop, implement and review appropriate interventions to support and promote community integration for individuals and their families.

Network with other professionals/volunteers/organisations who have a direct or indirect effect on the service user.

Fully participate in appropriate service-user exit planning

Report on caseloads and areas of responsibility, as required. This will also include producing reports on a regular/ad-hoc basis on areas such as: initial consultations, needs analysis, significant events and risk assessments

Contribute to the wider staff team at regular meetings.

Undertake any other duties which are related to the responsibilities of the post, as may be delegated by the manager.

Key tasks/ responsibilities:

1. To fulfil the duties of the role (outlined above) and deliver services in accordance with the project specification and documented end to end procedures applicable to the allocated project.
2. To undertake administrative and recording tasks in line with project, management information and quality assurance procedures.
3. To work with partners, colleagues and clients in a way that reflects organisational values of equality and inclusion and high standards of professional conduct.
4. To adhere to company and group policies and procedures, with particular reference to the Health and Safety of colleagues, clients and the working environment
5. To be responsible for actively pursuing personal development and continuous improvement in skills and competences.

Person Specification

| | Essential/Desirable Criteria |
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| Education & Training | |
| Educated to a degree level | Essential |
| Willingness to undertake training and continuing professional development | Essential |
| Qualification in Psychology or equivalent experience | Essential |
| Experience | |
| Experience of using industry standard IT systems (e.g. Microsoft Office, Email, Internet, etc | Essential |
| Recent experience of working with acquired brain injury and neurological conditions | Desirable |
| Experience of assessing individual needs and aspirations and translating into realistic, achievable goal setting programmes | Essential |
| Experience of liaising with external agencies and employers to identify suitable vocational opportunities | Desirable |
| Recent experience of setting up and running weekly groups with people of mixed ability | Desirable |
| Demonstrate experience of sustaining creative, stimulating and activity based weekly group sessions | Desirable |
| Experience of recruiting, training, deployment and managing volunteers | Desirable |
| Special Abilities | |
| Ability to work confidentially at all times both in and outside the workplace | Essential |
| Ability to be objective and deal sensitively with referred clients | Essential |
| Ability to work without direct supervision | Essential |

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| Ability to prioritise own workload | Essential |
| Ability to work as part of a larger team and individually when required | Essential |
| Ability to remain calm under pressure | Essential |
| Ability to deliver talks and presentations to groups, internally and externally | Desirable |
| Other Requirements | |
| Excellent communication skills - Listening, written and oral | Essential |
| Flexible approach to working hours, duties and arrangements and able to work within agreed timescales | Essential |
| Car Owner/Driver | Essential |
| Knowledge of neurological disabilities and its effects | Desirable |
| To be committed to the principles of equal opportunities and diversity | Essential |
| To have a clear understanding of and commitment to the vision and mission of the Partner organisations | Desirable |