

<b>Ref:</b>	<b>M017</b>
<b>Job Title:</b>	<b>Care/Support Workers</b>
<b>Hours of Work:</b>	<b>Dependent upon Service User Needs – up to 37.5 hours per week</b>
<b>Salary:</b>	<b>£8.45 per hour with extra payments available for ‘on-call’ or ‘sleepovers’</b>
<b>Benefits:</b>	<b>Employer Pension, Group Discount Voucher Scheme, Employee Assistance Programme</b>
<b>Training:</b>	<b>Level 2 Health &amp; Social Care Apprenticeships available for eligible workers</b>
<b>Location:</b>	<b>Newcastle and surrounding area</b>
<b>Accountable to:</b>	<b>Senior Support Worker</b>
<b>Direct Reports:</b>	<b>None</b>

**The primary aim of Momentum Care is to enable people to create a home and a home life for themselves by providing support appropriate to their individual needs.**

**Staff should therefore aim to provide such support and assistance to service users as is considered necessary to ensure that they enjoy a reasonable quality of life while living as independently as possible in their own homes.**

**Please note irrespective of the post held, at all times you are responsible for the health and safety of yourself, colleagues, service users and visitors.**

**Support Worker objectives of the post:**

- To meet together with colleague(s) on an agreed basis to ensure proper co-ordination of the work
- To participate in regular supervision sessions with senior worker
- To maintain appropriate care and financial records and to submit the necessary administrative and financial returns
- To participate in the recommended training courses either on an ‘in-house’ basis or by external agencies
- To engage in any other duty consistent with the general remit of the post which may be required by Momentum Care Services

**Standard duties and responsibilities within designated service:**

**With Service users:**

- To ensure that the existence and purpose of the service is made known to relevant agencies, community organisations, family and friends through positive support contact
- To participate in the assessment of service user’s needs
- To ensure that service users are encouraged to personalise and feel settled in their home, understand how heating, door entry and other communal service systems operate and understand how to contact staff if living in a dispersed location

- To offer, at the request of service users through and agreed plan of support, guidance and practical help in all aspects of their daily life, including intimate personal care tasks, support to mobilise, administer medication, assisting essential physiotherapy exercise routines and communication. Staff may, therefore, be providing intensive care. Otherwise to assist service users living guidance and assistance with cooking, shopping, budgeting, housekeeping and other practical skills but always with the intention of enabling the service users to achieve a higher level of self-sufficiency and independence.
- To contact, or assist the service user, to contact the appropriate nursing staff should the service user require care or assistance which falls out with the remit of the staff job description
- To take action as required in emergencies and to ensure that service users know how to contact statutory emergency services outwith staff hours of duty
- To ensure that service users are aware of their rights as service users and of the advocacy and representation services available from their tenancies
- To liaise as appropriate with workers from their agencies (e.g. Health, Social Worker, DSS) involved with the service users; to ensure that service users are aware of leisure and recreational facilities in the community and receive the support necessary to make use of those facilities
- To undertake sleepover duties and/or wakened night cover if this is considered necessary in the interest of the service users
- To promote and encourage good relations between all service user and their neighbours

#### What you'll need to have:

- |  |           |           |
|--|-----------|-----------|
| • HNC, <b>NVQ/Diploma</b> 2 and 3 or equivalent in relevant area |           | Desirable |
| • Some experience as Carer/support worker or equivalent          |           | Desirable |
| • Previous experience or working in a community setting          |           | Desirable |
| • Organisational skills  | Essential |           |
| • Basic time management skills                                   | Essential |           |
| • Ability to work independently under instruction                | Essential |           |
| • Ability to record keep to regulation standards                 | Essential |           |
| • Interest in Continued Professional Development                 |           | Desirable |
| • Computer literate  |           | Desirable |
| • Flexibility  | Essential |           |
| • Good communication skills                                      | Essential |           |
| • Driver's license and access to own transport                   |           | Desirable |